

**CARY AREA PUBLIC LIBRARY DISTRICT
BOARD MEETING
Thursday, February 11, 2016**

MINUTES

1. **Call to order** - Library Board President Jan Polep called the meeting to order at 7:00 p.m.
2. **Roll call** - Present were Library Trustees George England, Barb Kalchbrenner, Scott Migaldi, Janet Polep and Lisa Stiegman. Also present were Library Director Diane McNulty, Head of Support Services Karen Long, Head of Public Services Mona Reynolds, Shaun Kelly from Engberg Anderson, Steve Hendrickson from Shales McNutt and Alice Majka.
3. **Approval of board minutes from:**
 - a. **Regular Board meeting January 14, 2016** - the minutes from January 14, 2016 were reviewed. Motion to approve made by Kalchbrenner, seconded by Stiegman.
4. **Communications**
 - a. **Cary Business Roundtable highlights** - Diane, Mona, Jan and Lisa attended the Cary Grove Chamber Roundtable hosted by the Mayor of Cary.
Swearing in new board member – Scott Migaldi was appointed to replace Kelly Kuningas who resigned last month. He will serve in her place until the next election when someone will be elected to finish her term.
5. **Treasurer's report** - Kalchbrenner reported the library opened the month with a balance of \$3,322,300.00. Received last interest payment from Lake County for \$2.53, \$2,138.14 in Personal Property Replacement Taxes, and \$303.41 in Non Resident fees. Closed the Bricks & Mortar account and merged it into the Money Market account at Illinois Funds. Closed the month with a balance of \$3,133,900.00. Motion to accept the report made by England, seconded by Kalchbrenner. On roll call all ayes, motion approved.
6. **Approval of bills** - Kalchbrenner presented the board with bills, transfers and payroll of \$296,853.46. Larger bills included \$2,622.00 to RAILS for the AXIS 360 renewal, \$721.00 to IRMA for volunteer coverage, \$1,248.85 to Sterling Services for quarterly carpet cleaning, \$7,716.00 to Sherman for the annual HVAC maintenance agreement and \$1,837.00 to CDW-G to replace a server for the 3M kiosk. Motion to approve made by Stiegman, second by Migaldi. On roll call all ayes, motion approved.
7. **Librarian's report**
 - a. **January statistics**
 - b. **Dept. news**
 - c. **Director's report**

8. Unfinished Business

- a. **Engberg Anderson presentation** - Shaun wanted to present the schematic design process (SD Phase) to date and Updated estimated numbers for the project and schedule.
- b. **Approve changes/revisions to building plan** - There were no changes to the plan requiring approval beyond continuing to refine the budget items along with the design.
- c. **Schedule for the C-G Community Showcase Saturday, April 16, 2016**

9. New business

- a. **Discuss banking options for moving from IL Funds** - Karen discussed the options presented by Cary Bank & Trust and Fifth Third Bank. Both banks can collateralize or do FDIC insurance for up to \$3.75 million to cover our deposits and no fees to maintain the account.
- b. **Approve moving investment/deposit account to new bank** - motion by England, seconded by Sigsworth to move the investment savings account to Fifth Third bank. On roll call all ayes, motion approved.

10. Any and all other business the Board may wish to discuss - Lisa said she heard good comments about staff providing good customer service, the free bags available and the book discussion group is good. Karen reported she heard that our Per Capita amount from the state will be 60 cents to 70 cents per person this year but no idea when it will be deposited. Barb had info from the ILA news about building grants.

11. Adjourn - the meeting adjourned at 8:43 p.m.

Respectfully submitted,

Head of Support Services

Reviewed by,

Secretary